



A Request for Acceptance as a Member/Associate of the Israel Incoming Tour Operators Association

I hereby request acceptance as a member of the Israel Incoming Tour Operators Association, and hereby undertake to fulfill the provisions of this society's articles of association; its rules of professional ethics; the decisions of the general meeting, the elected board of directors, and any of the society's authorities; to participate in the society's actions; and to cooperate with it.

I hereby attach the filled out questionnaires and the required documents for processing my request:

1. Name of the Enterprise Making the Request (Name of the Agency):

Hebrew: _____
English: _____

Commercial Name

Hebrew: _____
English: _____

2. Address of the Enterprise:

Street Address: _____ Hebrew: _____
English: _____
City: Hebrew: _____ English: _____
Zip Code: _____ P.O. Box: _____ P.O. Box Zip Code: _____
Telephone: _____ Fax: _____
Website: _____
E-mail address: _____

3. Fields of Activity in Incoming Tourism in Israel Engaged in by the Party Making the Request

[] Groups [] Individuals
[] Conferences [] Youth
[] Charters [] Health and Vacation

4. Legal Status of the Enterprise:

| <u>Type of Enterprise</u> | <u>Registration No.</u> |
|----------------------------------|--------------------------------|
| Public Company | Public Company No.\ |
| Private Company | Active Company No.\ |
| Partnership | Partnership No.\ |
| Licensed Dealer | Licensed Dealer No.\ |



Attach a document of incorporation and registration of the legal entity with the name in Hebrew or English, or another equivalent document, and an authentic copy of the memorandum and articles of association of the legal entity.

**Particulars of the Enterprise's Location**

- 1) Form of holding:
- [] Ownership
- [] Rental
- [] Subletting
- 2) Location of the office _____.
- 3) Total area: _____ sq.m.

5. Particulars of the Owners and Executives of the Party Making the Request:

- 1) The party making the request has the duty to prove that its active executives are permanent residents of Israel.
- 2) Presentation of the CV's of the owners and executives.

Particulars of the Owners of the Enterprise

| <u>Last Name</u> | <u>First Name</u> | <u>ID No.</u> | <u>Citizenship</u> | <u>Control of the Agency (in %)</u> | <u>Address</u> | <u>Telephone</u> |
|------------------|-------------------|---------------|--------------------|-------------------------------------|----------------|------------------|
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | Total | | |

**Particulars of Senior Officeholders**

- | | |
|--------------------------|---|
| 1) Chairperson/president | 4) Incoming Tourism Department manager |
| 2) General manager | 5) Payroll accountant |
| 3) Shareholder | 6) Director |

| <u>First and Last Name (Hebrew)</u> | <u>First and Last Name (Other Language)</u> | <u>Position</u> | <u>ID No.</u> | <u>Date of Birth</u> |
|---|---|-----------------|---------------|----------------------|
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6. Particulars of the Agency Manager

Name: _____ ID No. _____

Private Address: _____ Telephone: _____

Previous Employment

| <u>Name of Place of Employment</u> | <u>From</u> | <u>Until</u> | <u>Comments</u> |
|------------------------------------|-------------|--------------|-----------------|
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7. Confirmation by Accountant of \$250,000 Turnover in Incoming Tourism:



I hereby declare that the turnover of the _____ Company in incoming tourism is greater than \$250,000 annually (in US\$ or NIS).

Confirmation by Accountant attached.

8. Particulars of Financial Assets:

Proof must be provided that the enterprise has financial assets sufficient for its management and fulfilling its obligations.

- 1) Confirmation by an accountant of paid-in share capital and/or a declaration of the amount of working capital and particulars proving financial strength.
- 2) A declaration that the party making the request is complying with, and will comply with, the provisions of law in all matters pertaining to incoming tourism, as these may be from time to time.

9. Particulars Concerning the Fields of Activity of the Party Making the Request – for a Candidate to Be Accepted as an Associate only:

1) Incoming tourism (turnover less than \$250,000):

- ☐ Groups
- ☐ Individuals
- ☐ Conferences
- ☐ Youth and students
- ☐ Charters
- ☐ Health and Vacation
- 2) ☐ Aviation
- 3) ☐ Hotels
- 4) ☐ Tourism associations
- 5) ☐ Vehicle rental
- 6) ☐ Attractions
- 7) ☐ Tourist transportation vehicle
- 8) ☐ Museums
- 9) ☐ Tourism infrastructure
- 10) ☐ Economic organizations
- 11) ☐ Others: _____

**10. Recommendations:**

Below are recommendations from two Association members, as required by the Association's articles of association (Section 6e) for handling such a request.

I the undersigned recommend that _____ be accepted as an Israel Incoming Tour Association member.

1)

Name of the Recommending Firm

Name of the Recommending Firm's Manager

Signature and Stamp of the Firm

Date

2)

Name of the Recommending Firm

Name of the Recommending Firm's Manager

Signature and Stamp of the Firm

Date